



## Class 2 Enhancements Prioritized for 2011/12

Updated: October 3, 2011

### Legend:

1	=	Requires update of Student Profile, Enrollment (mass entry), SPRE wizards and related reports
2	=	Optional feature to be activated by educational program
3	=	Non-optional change that would affect all provinces, due to complex business rules and/or impact on multiple screen/reports
4	=	Need to consult users and/or Data Stewardship Committee
5	=	Optional feature to be activated by (staff) department
6	=	Optional feature to be activated by province
PA	=	Placing Agency
RA	=	Receiving Agency

### Class 2 Enhancement for 2011/12

Screen/Activity	Deliverables	Requestor / Benefactor	Notes
Student Prerequisites (SPRE)	Review/update auto-date rules (e.g. automatic expiry of TD after 10 years)	PA	3
Student History	Allow receiving sites to view a summary of Student History when student name is released; summary would provide full details for past placements to the receiving site, and de-identified information (service only) for placements to other agencies.	RA	3
Site Profile	When there is only one active Service at a non-user site (e.g. community agency, private pharmacy/physio) allow a Placing Coordinator to update the Service Contact (receiving coordinator); currently only Help Desk can update the Service Contact	PA	3



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Staff Maintenance	Allow addition of new role (e.g. Preceptor) when staff member already exists. Currently HSPnet disallows addition of new Preceptor "on the fly" when the staff member already exists as Destination Coordinator. Similarly, allow entry of multiple roles when adding a new staff member (e.g. when a person is the DC and also a preceptor)	All	3
	Add "previous name" field to staff record and associated screens (note - HSPnet offers this already for students); review and update affected reports	All	3
	Search staff and view Placement History (including current placements) for students in my educational program	PA	3
Welcome Screen	Customizable rules - allow users to determine the lead time for alerts such as "Students to be assigned" and "Preceptors to be assigned" - current rules are fixed for all users (7 days for student assignment, 30 days for preceptors)	All	6
	PC Welcome - add new alert for "xx students left in Enrollment" to remind users about students who should be waived/removed from a Cohort, or who are missing in the assignment worksheet	PA	3
	Destination Coordinators: provide additional alerts for "Pending requests" and "Supervisor Needed"	All	3
Worksheets (Group or Individual)	On using option to Find+Create in a single step, provide Schedule fields to create entries with customized schedule (e.g. days, shift codes, group size)	PA	3
	Allow temporary assignment of students to groups; this would provide a foundation for multiple improvements including use of Groups worksheet for x:1 CFO, plus pre-assignment of students to groups (before acceptance)	PA	3
Shift Schedules (Group or Individual)	Group Shift Schedule - Display the instructor name at all times in the nickname table (currently this is visible only in Details, only for groups in my educational program)	PA	4
	School break dates - for a given course, allow Placing Coordinators to specify dates for non-placement period (e.g. Reading Break) and then don't draw those shifts in the Shift Schedule	All	3
Emails - Automated	If a Group request that has shift amendments (to resolve a scheduling conflict) is cancelled or declined, send an email alert to the PC of other groups that overlap, in case their schedule can now be simplified as a result of the group that is removed.	PA	3



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Inbox/Outbox	Provide option for showing/hiding linked requests when filtered to a single site/destination (currently we always display them except for DC, to provide context for the filtered request)	PA/RA	3
	Provide an option to view a list of users who can view a specific placement - useful to check on status of delayed responses, and to identify potential privacy concerns if a user's access rights are not appropriate for their organizational role	All	6
	Investigate option to indicate if students are assigned to a group request; currently users must open Details to see if students are assigned	All	3
	Add new option to sort/filter by user/non-user (Sent vs Sent-P and Redir vs Redir-P)	PA/RA	3
Placement Request (PR) Summary	Add utilization indicator (%) to Print Form report	All	3
Reports - Students	Student Assignment Summary - add option for "include Student contact information" with warning about release outside of educational program	PA	3
	Student Assignment Summary - add option for "include Shift Schedule" and include the calendar grid as a second page	PA	3
	Create new wizard for customizable (Excel) history records, for one or multiple students	PA	3